

DAVID C. LAWRENCE

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SUMMARY

A professional court manager with 40 years' experience in directing major and varied functions of the Philadelphia court system.

EXPERIENCE

FIRST JUDICIAL DISTRICT OF PENNSYLVANIA

Court Administrator, July 2006 to February 2011

Served as the Chief Executive Officer of the Philadelphia Court System. Primary duties include the management of the First Judicial District of Pennsylvania which is comprised of the Philadelphia Court of Common Pleas, Philadelphia Municipal Court and the Philadelphia Traffic Court. It is a multi-faceted urban jurisdiction with 125 judges, 2,000 employees and an operating budget of \$130 million. Mr. Lawrence has been heavily engaged in all aspects of managing a large urban court including civil and criminal caseload management, technology, finance, human resources and labor relations, facilities management and construction, jury management and inter-governmental relations.

FIRST JUDICIAL DISTRICT OF PENNSYLVANIA

Chief Deputy Court Administrator, August 1996 to July 2006

Served as directed by the Court Administrator. Primary duties included the management of large, complex projects affecting major organizational units and providing policy level consultation to the Judicial leadership and Deputy Court Administrators on a wide variety of issues.

PHILADELPHIA COURT OF COMMON PLEAS

Chief Deputy Court Administrator, Trial Division, and Director, Civil Operations, 1986 to 1996

Responsible for the management of the day to day operation of the court's largest division consisting of nine operating departments with more than nine hundred employees and a personal services budget of 31 million dollars.

PHILADELPHIA COURT OF COMMON PLEAS

Deputy Court Administrator, Criminal Listings, 1977 to 1986

PHILADELPHIA COURT OF COMMON PLEAS

Assistant Trial Coordinator, 1972 to 1977

PHILADELPHIA COURT OF COMMON PLEAS

Clerical Assistant, Active Criminal Records, 1970 to 1972

Significant Career Accomplishments

Caseflow Management, Civil: Author of the “Civil Case Delay Reduction Strategy” which resulted in the national recognition of Philadelphia as a leader in civil caseflow management practices. Through the introduction of effective caseflow management practices, the initiative was responsible for reducing delay in civil jury trials from seven years to compliance with American Bar Association Standards. According to the National Center for State Courts, the institutionalization of these practices has allowed Philadelphia to remain one of the most effective trial courts in the nation in dealing with civil disputes.

Caseflow Management, Criminal: Actively participated in the design and implementation of the “Expedited Drug Case Management Program,” now known as the “Track Program” which, since its inception, has been responsible for the expedited disposition of tens of thousands of criminal cases. Worked closely with colleagues and the judiciary to implement differentiated caseflow management techniques to address a rising case inventory and address the problem of prison overcrowding. This program, which began in 1990, remains an integral part of Philadelphia’s criminal caseflow management strategy.

Technology Acquisition and Development: All IT activities of the District fall under the purview of the Court Administrator. The development and deployment of significant projects include electronic filing of Orphans’ and Civil cases and the extensive use of video teleconferencing in criminal cases. Served as executive owner of major technology initiatives including the introduction of a completely new IT infrastructure to support civil case processing which seamlessly integrates Clerk operations such as commencement and docketing, and activities performed by Court Administration such as scheduling and notice generation. Served as the Chair of the District’s Project Management team which oversees all technology initiatives throughout the court.

Facilities Management: The Court Administrator is responsible for the acquisition and management of all District facilities. The District occupies well over one million square feet located in six major facilities. The construction of the Criminal Justice Center, a 14 story tower housing the Criminal Courts, and a new 500,000 square foot Family Court Facility fall within the Court Administrator’s purview.

Budget: Prepared, presented and administered budgets of \$130 million. Managed reductions in funding without layoffs or major reduction in service levels.

Labor Relations: All contact with organized labor is conducted under the purview of the Court Administrator. Contracts are negotiated under the leadership of the Court Administrator with three locals representing 600 employees.

Records Management: As Chair of the Pennsylvania Association for Court Management Records Management Committee, led the effort which resulted in the adoption by the Supreme Court of changes to the Rules of Judicial Administration whereby formerly unscheduled offices were subject to a comprehensive set of standards governing record retention and destruction. Appointed by State Court Administrator Zygmunt Pines to serve as Chair of the Ad Hoc Statewide Committee on Record Retention.

EDUCATION

Temple University

Bachelor of Business Administration, Industrial Management, 1972

Institute for Court Management

Strategic Planning in the Courts

Managing Human Resources

Court Budgeting: Strategies and Tactics

Managing Trials Effectively: A Multi-Court Seminar

Justice Management Institute

Trial Management

Caseflow Management

Effective Management of Trials in Civil Cases

MEMBERSHIPS AND PROFESSIONAL ASSOCIATIONS

Supreme Court of Pennsylvania Committee on State Funding

Pennsylvania Bar Association UCC Task Force

National Association for Court Management

Mid-Atlantic Association for Court Management

Pennsylvania Association for Court Management

PUBLICATIONS

Trial Delay, Change/Exchange, *American Bar Association Newsletter*, Douglas Somerlot, Editor, Winter, 1991

Civil Case Delay Reduction Strategy, *The Legal Intelligencer*, March 24, 1992

Beyond Delay Reduction: Using Differentiated Case Management, *The Court Manager*, Contributing Author, Winter, 1993; Spring, 1993; Summer, 1993

Succession Planning: Preparing Your Court for the Future, with Dr. Brenda J. Wagenknecht-Ivey, State Justice Institute Grant No. SJI-04-T-210, May, 2006