

Office of Court Compliance
Room 378 City Hall
Philadelphia, PA 19107
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Phone: 215-683-7999 Fax: 215-683-7974



For Official Use Only - Bar Code

First Judicial District of Pennsylvania
Office of Court Compliance
In Absentia Payment Plan
All Conferences Are Recorded for Quality Control Purposes

Commonwealth v _____ -51-CR- _____ -
a/k/a: _____ DOB: _____ PP #: _____

The Defendant was notified to appear for a payment plan conference or delinquency hearing scheduled for _____ but has failed to appear. The following Payment Plan is entered or modified *In Absentia* for the payment of court costs, fees, fines and restitution owed by the Defendant:

1) Payment Plan Number: _____ Balance: _____ Monthly Payment: \$ _____
2) Payment Plan Number: _____ Balance: _____ Monthly Payment: \$ _____

Date

Name of Compliance Officer

Signature of Compliance Officer

IMPORTANT NOTICE TO THE DEFENDANT

If you do not make the required payments or immediately contact the *Office of Court Compliance* to schedule a conference or make payment arrangements, your case(s) will be referred to a private collection agency. If referred, you will be charged a collection fee, in addition to the amount you owe, of 25 %. Upon referral, you must send all future payments to the private collection agency and not to the FJD, and 25% of each payment you make will be paid to the private collection agency.

WHERE TO MAKE PAYMENTS

By Mail:
Office of Court Compliance
370 City Hall
Philadelphia, PA 19107
(215) 683-7999

Online ePay:
<http://uisportal.pacourts.us/ePay/>

Mail or In-Person Payment Must Be By:
Cash, Credit/Debit, Check or Money Order
Payable to: First Judicial District of PA

In Person
Justice Stout Center
1301 Filbert Street (Basement)
Philadelphia, PA 19107

The automatic payment from your checking or savings account is recommended.
See "ACH Payment Authorization" form at <http://courts.phila.gov/forms>