

# First Judicial District of Pennsylvania

## Office of Judicial Records Fee Schedule

The following Fee Schedule itemizes the fees that the Philadelphia County Office of Judicial Records must collect. Fees reflect increases mandated by Acts 113 and 126 of 2014 and are effective as of August 8, 2014

### MUNICIPAL COURT

#### A. COMMENCEMENT OF ACTION

##### 1. CIVIL ACTIONS - (with at least one defendant who resides outside of Philadelphia)

<b>a) Requested relief - From \$0 to \$2000</b>			<b><u>\$ 63.00*</u></b>
1. Base Fee	42 Pa.C.S. § 1725(c)(3)(i)	\$ 22.00	
2. Indexing Fee	42 Pa.C.S. § 1725(c)(3)(vi)	(See below)*	
3. Automation Fee	42 Pa.C.S. § 1725(c)(3)(xvi)	5.50	
4. J.C.P./A.T.J. Fee	42 Pa.C.S. § 3733 (a.1)	35.50	
5. Service Fee		(See below)+	

<b>b) Requested relief - From \$2001 to 10,000</b>			<b><u>\$ 85.00*</u></b>
1. Base Fee	42 Pa.C.S. § 4725(c)(3)(ii)	\$ 44.00	
2. J.C.P./A.T.J. Fee	42 Pa.C.S. § 3733 (a.1)	35.50	
3. Automation Fee	42 Pa.C.S. § 1725(c)(3)(xvi)	5.50	
4. Indexing Fee	42 Pa.C.S. § 1725(c)(3)(vi)	(See below)*	
5. Service Fee		(See below)+	

##### 2. CIVIL ACTIONS - (with one defendant a resident of Philadelphia)

<b>a) Requested relief - From \$0 to \$2000</b>			<b><u>\$ 90.00*</u></b>
1. Base Fee	42 Pa.C.S. § 1725(c)(3)(i)	\$ 22.00	
2. Indexing Fee	42 Pa.C.S. § 1725(c)(3)(vi)	(See below)*	
3. Automation Fee	42 Pa.C.S. § 1725(c)(3)(xvi)	5.50	
4. Service Fee (see below) +		27.00	
5. J.C.P./A.T.J. Fee	42 Pa.C.S. § 3733 (a.1)	35.50	

<b>b) Requested relief - From \$2001 to \$10,000</b>			<b><u>\$112.00*</u></b>
1. Base Fee	42 Pa.C.S. § 1725(c)(3)(ii)	\$ 44.00	
2. Automation Fee	42 Pa.C.S. § 1725(c)(3)(xvi)	5.50	
3. Indexing Fee	42 Pa.C.S. § 1725(c)(3)(vi)	(See below)*	
4. J.C.P./A.T.J. Fee	42 Pa.C.S. § 3733 (a.1)	35.50	
5. Service Fee (see below) +		27.00*	

##### 3. LANDLORD TENANT COMPLAINTS

<b>a) Requested relief - From \$0 to \$2,000</b>			<b><u>\$ 90.00*</u></b>
1. Base Fee	42 Pa.C.S. § 1725(c)(3)(iii)	\$ 22.00	
2. Indexing Fee	42 Pa.C.S. § 1725(c)(3)(vi)	(See below)*	
3. Automation Fee	42 Pa.C.S. § 1725(c)(3)(xvi)	5.50	
4. J.C.P./A.T.J. Fee	42 Pa.C.S. § 3733 (a.1)	35.50	
5. Service Fee (See below)+		27.00	

<b>b) Requested relief - From \$2,001 to \$10,000</b>			<b><u>\$112.00</u></b>
1. Base Fee	42 Pa.C.S. § 1725(c)(3)(iv)	\$ 44.00	
2. Indexing Fee	42 Pa.C.S. § 1725(c)(3)(vi)	(See below)*	
3. Automation Fee	42 Pa.C.S. § 1725(c)(3)(xvi)	5.50	
4. J.C.P./A.T.J. Fee	42 Pa.C.S. § 3733 (a.1)	35.50	
5. Service Fee (see below)+		27.00*	
 <b>c) Requested relief - Over \$10,000</b>			 <b><u>\$134.00</u></b>
1. Base Fee	42 Pa.C.S. § 1725(c)(3)(v)	\$ 66.00	
2. Indexing Fee	42 Pa.C.S. § 1725(c)(3)(vi)	(See below)*	
3. Automation Fee	42 Pa.C.S. § 1725(c)(3)(xvi)	5.50	
4. J.C.P./A.T.J. Fee	42 Pa.C.S. § 3733 (a.1)	35.50	
5. Service Fee (see below) +		27.00	

**NOTE: the following additional fees will be assessed as applicable:**

- \*\$ 5.00 to index each additional party (other than husband and wife).
- +\$45.00 per defendant for Service within Pennsylvania, but outside Philadelphia.
- +\$27.00 per defendant for Service in Philadelphia

**B. OTHER**

<b>1. <u>INDEXING – PER ADDITIONAL PARTY</u></b>	42 Pa.C.S. § 1725(c)(3)(vi)	<b><u>\$ 5.50</u></b>
<b>2. <u>WRIT OF POSSESSION</u></b>	42 Pa.C.S. § 1725(c)(3)(vii)	<b><u>\$ 4.40+</u></b>
<b>3. <u>PETITIONS</u></b>		<b><u>\$ 14.30*</u></b>
a) Base Fee	42 Pa.C.S. § 1725(c)(3)(viii)	\$ 11.00
b) Automation Fee	42 Pa.C.S. § 1725(c)(3)(xvi)	2.20
c) Record Retention	42 Pa.C.S. § 1725(c)(3)(xv)	1.10
<b>4. <u>SUBPOENA</u></b>	42 Pa.C.S. § 1725(c)(3)(xiii)	<b><u>\$ 3.30</u></b>
<b>5. <u>WRIT OF REVIVAL</u></b>	42 Pa.C.S. § 1725(c)(3)(xiv)	<b><u>\$ 6.60+</u></b>
<b>6. <u>CERTIFICATION FEE</u></b>	42 Pa.C.S. § 1725(c)(2)(ii)	<b><u>\$ 29.70</u></b>
<b>7. <u>ADDITIONAL DEFENDANT FILING, COUNTERCLAIM, CROSS-CLAIM, AND SET OFFS</u></b>		
Same as initial Filing Fee.		

**NOTE: the following additional fees will be assessed as applicable:**

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- +\$45.00 per defendant for Service within Pennsylvania, but outside Philadelphia.
- +\$27.00 per defendant for Service in Philadelphia.

Eric Feder, Deputy Court Administrator  
Director, Office of Judicial Record  
August 8, 2014