

IN COURT OF COMMON PLEAS OF PHILADELPHIA
FIRST JUDICIAL DISTRICT OF PENNSYLVANIA
CIVIL TRIAL DIVISION

- - -

ADMINISTRATIVE DOCKET 12 OF 2001

In Re: Procedure for Disposition of Municipal Court Appeals

AND NOW, this 3rd day of December 2001, it is ORDERED that both Administrative Docket No. 4 of December 30, 1993 and Administrative Docket No. 5 of March 17, 1994 relative to the procedures for Municipal Court Appeals are **Vacated**.

These vacated Orders shall be replaced by this Administrative Docket No. 12 of 2001. This Order addresses separately Municipal Court money judgment appeals and Municipal Court Landlord and Tenant appeals.

Municipal Court Money Judgment Appeals

Effective Wednesday, January 2, 2002 all Appeals from Orders and Judgments of the Municipal Court involving money judgments (that is, not Landlord and Tenant matters) shall be scheduled for a Compulsory Arbitration Hearing at the Common Pleas Court Arbitration Center, Five Penn Center Plaza. All Municipal Court appeals presently scheduled for dates after January 2, 2002 in Courtroom 1103 in the Criminal Justice Center shall be rescheduled for the Arbitration Center in accordance with a schedule determined by the Supervising Judge of the Civil Division and the Manager of the Arbitration Center. Notice of the hearing date will be sent by the Court.

All Motions and Petitions filed in connection with these Municipal Court appeals shall be filed with the Prothonotary and Motion Court as provided by local rules of court and shall be

assigned for disposition to one of the Motion Court judges.

Municipal Court Landlord and Tenant Appeals

Effective Monday, April 1, 2002, Appeals from Orders or Judgments of the Municipal Court involving Landlord and Tenant matters will be filed as provided by Philadelphia Civil Rule Nos. 310, 311 and 312. These cases will be scheduled for disposition before a judge of the Common Pleas Court as assigned by the Supervising Judge of the Arbitration Appeals Program.

All Motions and Petitions filed in connection with these Municipal Court appeals shall be filed with the Prothonotary and Motion Court as provided by local rules of court and shall be assigned for disposition to one of the Motion Court judges.

For that time period between January 2, 2002 and March 29, 2002 **only**, Appeals from Orders or Judgments of the Municipal Court involving Landlord and Tenant matters shall be filed as above, but will be scheduled to be heard by a judge of the Municipal Court who has been assigned to preside as a Judge of the Court of Common Pleas by the President Judge of the Court of Common Pleas of Philadelphia pursuant to Section 9(b) of the Act of July 9, 1976, P.L. 586 No. 146 as affected by the Act of December 20, 1982, P.L. 1409, No. 326, §316 [See 42 Pa.C.S.A. §4121]. For this time period only, these cases will continue to be heard in Courtroom 1103 Criminal Justice Center.

BY THE COURT:

JOHN W. HERRON
Administrative Judge
Trial Division

This Administrative Docket is promulgated in accordance with the April 11, 1986 Order of the Supreme Court of Pennsylvania, Eastern District, No. 55, Judicial Administration, Docket No.

1, Phila. Civ. ★51 and Pa. R.C.P. 239, and shall become effective January 2, 2002. As required by Pa. R.C.P. 239, the original Administrative Docket shall be filed with the Prothonotary in a docket maintained for Administrative Dockets issued by the Administrative Judge of the Trial Division and copies shall be submitted to the Administrative Office of Pennsylvania Courts, the Legislative Reference Bureau and the Civil Procedural Rules Committee. Copies of the Administrative Docket shall also be submitted to American Lawyer Media, *The Legal Intelligencer*, Jenkins Memorial Law Library and the Law Library for the First Judicial District. The Administrative Docket is also available on the Court's web site at <http://courts.phila.gov>.