

***First Judicial District of Pennsylvania's ("FJD")  
Invitation to Bid ("ITB")***

*For*

**FTR Gold Software and Equipment**

*To enable*

*The Digital Recording of Court Proceedings*

*Dated August 7, 2014*

---

***VENDORS' QUESTIONS AND ANSWERS ("Q&A")***

***<http://courts.phila.gov>***

---

***Q1. Is the FJD interested in a subscription model or would the FJD want to purchase the Software and Equipment outright?***

It is recommended that itemized proposals be submitted offering any/all potential options for cost effective consideration by the FJD.

***Q2. How many channels of audio and video are required by the FJD?***

The channels of audio that are recorded will depend upon the number of channels given to the recording PC from the DSP via Ethernet. The maximum number that an FTR machine can record is 8 channels.

***Q3. How are the microphone level audio feed(s) provided to the USB mixers from each sound system in the courtrooms?***

The audio is being transferred via Ethernet cable from the DSP.

***Q4. If video is required, are the cameras IP or analog?***

No video is required.

***Q5. Does the FJD require that the audio and video channels, annotations, and bookmarks, be recorded and archived to one single file?***

The audio is recorded directly to a dedicated FJD audio server.

***Q6. What are the PC or Laptop specifications for this project?***

The FJD's current standard PC is a Dell OptiPlex 7010 unit with two NIC cards installed for standard courtroom FTR stations; one is established for audio transfer from the DSP and the other is used for archival of audio to the FJD's server. The PC unit is not part of this solicitation however for compatibility recommendations, the standard specifications are as follows:

- OptiPlex 7010 Minitower Base
- Intel Core i3-3240 Processor (Dual Core, 3MB Cache, 3.40GHz, w/ HD2500 Graphics)
- 4GB Single Channel DDR3 1600MHz (4GBx1)
- Intel Integrated Graphics w/o Adapters, OptiPlex
- 250GB 3.5" SATA 6Gb/s with 8MB Data Burst Cache
- Windows 7 Professional, 32-bit, OptiPlex
- Windows 7 Label, OptiPlex, Fixed Precision, Vostro Desktop
- 16X DVD+/-RW SATA, Data Only
- Broadcom NetXtreme 10/100/1000 PCIe Gigabit Networking Card, Full Height

**Q7. *Please explain and define what your expectations are for Software Assurance/ Maintenance Plans.***

Notwithstanding cost proposals for 24/7 telephone support only, the FJD is also interested in an acceptable, cost effective Software Assurance/Licensing Maintenance Plan to maintain and support the acquired FTR systems through year 5 after acquisition. Said plans should include, but may not be limited to, software/licensing upgrades; software/licensing updates and patches including bug fixes and/or compatibility updates; technical support via online, hotline and/or email; 24/7 help desk support; detailed user manual/troubleshooting documentation that includes 24/7 primary and secondary contact information; software license keys; software download site access; and digital media for all software purchased.

**Q8. *Will any installation/training and professional services, onsite or remote, be required for this project?***

Installation of the software will be handled by the FJD. The FJD is interested in entertaining onsite and remote training services; please include each itemized option within your proposal.

**Q9. *How many end-users of the software will there be within the FJD?***

At this time, as stated in the ITB, the FJD is interested in 29 licenses.

**Q10. *How many end-users within the FJD will need training?***

Not available at this time; see Q8 above

**Q11. *What are the FJD's expected timeframes pertaining to installation?***

At this time, it is anticipated that the new facility will be completed and operational by mid-October, 2014. As such, the FJD anticipates completion of all installation by mid-September, 2014.