

***First Judicial District of Pennsylvania's ("FJD")
Request for Proposal ("RFP")***

For

Electronic Tracking Services and Equipment

Dated December 11, 2015

VENDOR'S QUESTIONS AND ANSWERS ("Q&A")

<http://courts.phila.gov>

PLEASE BE ADVISED THAT THE DEADLINE FOR THE ABOVE REFERENCED RFP HAS BEEN EXTENDED TO JANUARY 29, 2016, BY 3:00 P.M.

EXCEPT THOSE MODIFICATIONS STATED ABOVE, ALL OTHER TERMS AND CONDITIONS OF THE RFP REMAIN IN FULL FORCE AND EFFECT.

- Q1. The RFP mentions that the FJD is asking for an alcohol monitoring system with units to be purchased and/or leased under a separate agreement. Please confirm if the alcohol monitoring portion of a provider's response will be evaluated under this RFP? How should vendors include information on the alcohol system and pricing? Will this technology be required to work in conjunction with an optional onsite server? Please provide the approximate number of alcohol monitoring units that would be purchased or leased during the first 12 months of the agreement?***
- Yes it will be considered in this response, it only needs to state that the alcohol system/units are available through the vendor and can be monitored with an on-site or off-site system. Pricing for alcohol monitors is not included. Number of alcohol monitors is not known at this time and will be evaluated separately at a later date.
- Q2. As stated in the RFP: "All equipment provided by the Vendor(s) must be new and unused and of the latest model at contract award." In the event the incumbent is selected as the awardee will the incumbent be required to replace the existing equipment with new and unused equipment? If so what does the city plan to do with the old equipment?***
- All current FJD EM equipment will be replaced. The FJD currently has no official plan on what we will be doing with the old equipment. Any proposal submitted can include options for this old/out dated equipment.
- Q3. As stated in the RFP: "Accessory equipment (e.g. personal digital assistants, mobile tracking devices, multi-chargers, landline attachments, car chargers) that enhances and/or complements the use of the specific electronic monitoring equipment may also be presented for consideration. Any additional accessories offered by the Vendor must be described in detail (with pricing) on a separate page and attached to the Vendor's proposal." Will the FJD please identify how the pricing page will be formatted?***

The FJD is not requiring a specific format for the pricing page.

Q4. The RFP states that the Vendor must be capable of providing both an on-premises or an off-premises central monitoring station. With the swift changes and constant upgrades to offender monitoring technology, the onsite server option limits an agency's ability to access new cutting edge products. Onsite server solutions also typically require resources from agency staff potentially increasing the actual cost of the server maintenance. In addition, this solution requires costly upgrades as new technology becomes available in contrast to a rental model which automatically upgrades their technology. Would the FJD consider a proven and secure "off-site" monitoring solution that will ensure full functionality with newer products and drastically minimize agency risk? YES. This approach provides greater future flexibility for FJD as newer technology emerges in the offender monitoring world. It is also the overwhelming direction of the technology world as a whole and the choice of a majority of agencies tasked with the monitoring and tracking offenders in the community. Would the FJD be open to an off-site solution, greatly improving their flexibility and program positioning going forward, as a response in this RFP? YES, FJD is considering any/all proposals.

a. Please confirm that the District will only accept proposals from vendors that offer a dedicated (not shared with other customer agencies) central monitoring station for the on-premises requirement AND a dedicated (not shared with other customer agencies) central monitoring station for the off-premises requirement.

The FJD will consider proposals for both monitoring site options and only 1 monitoring site option will be selected.

b. Please confirm that the District will only accept one proposal from offerors that contain both an on-premises and off-premises solution.

Proposals may include one or both options for monitoring stations.

c. Please confirm that offerors may not submit more than one proposal.

Only 1 proposal per vendor.

d. Will the District consider optional additional solutions that would enhance the District's effectiveness of supervising the remainder of the 50,000 offenders released into the community that are not being monitored electronically using GPS, RF, or alcohol units?

YES.

Q5. The RFP states that the Vendor must provide, at no additional charge, replacement unit inventory of 20%. Is the FJD requesting a 20% shelf allowance for this specification? YES.

Q6. RF Monitoring System Drive-By Monitoring System Requirements – The FJD is requesting drive by units for an RF caseload. Drive-by units are based on older RF technology and since GPS is now predominately asked for in this RFP to manage a caseload, will the FJD consider this an optional device for vendors to propose? Vendors will have a difficult time complying with the new equipment specification on page 1, #1, for this system.

We will be utilizing wireless, landline, and GPS. The drive-by equipment is an additional feature we are considering. A proposal with or without this option will still be considered.

Q7. RF Monitoring System Group Monitoring - the FJD is requesting a group monitoring system for an RF caseload. Group monitoring systems are based on older RF technology and since this RFP predominately asks for GPS to manage a caseload, will the FJD consider this an optional device for vendors to propose? YES (please understand we will have many wireless and some landline units as well). Vendors will have a difficult time complying with the new equipment specification on page 1, #1, for this system. Is the FJD currently using this technology?

Q8. The FJD is asking the Vendor to describe the Sobrietor format used. "The Vendor(s) must describe the Sobrietor format used: assisted, autonomous, or hybrid." Sobrietor is a technology offered by one vendor. Will the FJD please describe the differences between the formats as the terminology may not apply to other companies?

Any alcohol monitoring devices will be considered.

Q9. The FJD is asking for the alcohol monitoring system to operate in multiple modes. "The alcohol monitoring system must be capable of operating in active, passive and hybrid modes." Active, passive and hybrid are terms typically used for GPS monitoring. Will the FJD please confirm these modes are necessary for alcohol monitoring devices? If so, will the FJD please identify how each of these modes will apply to an alcohol motoring device?

Those modes are optional, if available, and proposals with or without the modes will be considered.

Q10. Based off the specifications requested, is the FJD asking for a handheld alcohol monitoring device (i.e. remote breath testing), and a separate device that provides an RF tether, or is the FJD looking for an ankle worn alcohol monitoring device (i.e. transdermal continuous alcohol monitoring) that also provides RF capability?

The latter.

Q11. "The FJD will make all reasonable efforts to prevent the theft or loss of, or damage to the Vendor(s) equipment. However, the FJD will not be responsible for any equipment lost, stolen or damaged. The Vendor(s) must provide a description of the technology and procedures established for locating lost GPS units."

In order to determine pricing vendors must identify the number of units lost/stolen/damaged. Will the FJD please identify how many of each type of unit was lost/stolen/damaged in 2013 and 2014?

In order to create a mutually reasonable and fair budget for lost, stolen, damaged equipment, would the FJD agree to reimburse vendors for any equipment that exceeds 20% of the active number of units in the FJD's? The following is an example, 600 active units x 20% equals 120 units towards lost, stolen, damaged equipment in which the provider would be responsible for. Any units lost, stolen, damaged above the 120 would be reimbursed by the FJD.

All proposals will be considered in their entirety and vendors may submit any response they deem applicable to the lost/stolen/damaged section of the RFP.

Q12. Fee and Related Information – Will the FJD be providing a pricing sheet for vendors to complete or will vendors submit individual pricing responses?

Individual pricing responses.

Q13. *Will the FJD please identify the process for determining an award? For example, will evaluators use a point system to score each vendor to award the RFP?*

Please see Provision F, Criteria for Selection, within the RFP document.

Q14. *Because the deadline for vendor questions is January 5th, and proposals are due January 15th, this only leaves seven business days for the FJD to respond to questions, as well for vendors to review and incorporate any changes into their proposal prior to shipping. In addition, some of the FJD answers may determine whether a vendor can meet the requirements and bid. Due to these factors, will the FJD please allow a two-week extension of the proposal due date?*

Yes, please see the extension information detailed at the top of this document.

Q15. *Please provide the following number of units required at contract award and implementation start up for:*

- *RF cellular units* 700.
- *RF landline units* 100.
- *GPS tracking units* TBD.
- *Alcohol monitoring units* N/A to this RFP.
- *Drive By units* TBD.
- *Group Monitoring units* TBD.

We ask that vendors please keep in mind that we plan to grow significantly in the next 1-5 years.

Q16. *The RFP states that the FJD estimates the need to supervise approximately fifty thousand (50,000) for the upcoming year. Please confirm the approximately length of time a defendant is placed on the electronic monitoring program? Please confirm the approximately length of time a probationer is placed on the electronic monitoring program?*

50,000 is not the number that are on EM.

Q17. *Please provide the number of officers that will need tools kits?*

At least 10.

Q18. *The RFP states that all equipment provided by the Vendor(s) must be new and unused and the latest model at contract award. Since the FJD is leasing equipment, please confirm if the FJD would accept the latest model of equipment that has been refurbished to like new and is equipped with all enhancements including firmware?*

The FJD did not state they would lease or buy equipment. All offers with lease/buy options will be considered.

It is the standard practice in the electronic monitoring industry to deploy units for use in either new or like new condition. Units are then returned to the contractor for repair, testing and redeployment for use. Equipment is constantly in circulation. Brand new, unused units dedicated to start a program such as this would increase costs to the agency as manufacturing equipment specifically for this program would be very costly for the contractor. Further, after the initial start-up of "new units," the District would be returning units to the contractor, who would then replace and return the unit for use a "like new" unit as a replacement. Therefore, while understanding the intent

to acquire a brand new unit, utilizing new units throughout the life of contract would never be realized unless the District purchased or leased a fixed identified number of units that would be serial numbered, repaired (when needed) and returned accordingly. Therefore, as this goes to a more advantageous cost to the District, provided units are of the latest model, version and capabilities, would the District:

- a. Accept new and/or like-new units from the awarded vendor at contract start?*
- b. Consider a lease of fixed, brand new units to use during the life of the contract provided maintenance would be included for those units?*
- c. Consider an up-front purchase of new units with a maintenance agreement to accompany them for coverage during the life of the contract?*

ALL offers from vendors will be considered. Like-new will not necessarily disqualify offers.

Q19. *Is the FJD willing to award this RFP to multiple vendors?*
The FJD prefers 1 vendor but could select more than 1.

Q20. *Is the FJD willing to permit the awarded vendor the ability to partner with other EM providers?*
The FJD would not prefer this option but all offers will be considered.

Q21. *Is the plan of the FJD to purchase (upfront cost), lease (fixed term, quantity, and payment), or rent (daily charge) equipment?*
All offers will be considered and the FJD is open to all options. Proposals may include options for purchase, lease, and rent.

Q22. *For costing, ease/equal review, and evaluation purposes, will the FJD please provide a formatted Cost Page that lists the following elements and using the following formula: Number of Units x 365 days under Lease equals Annual Extended Cost of Lease:*

<i>Product Type - Leased</i>	<i>Number of Units under Lease</i>	<i>365 days under Lease</i>	<i>Extended Cost of Lease</i>
<i>RF cellular units</i>			
<i>RF landline units</i>			
<i>Drive By Unit</i>			
<i>GPS tracking units</i>			
<i>Group Monitoring Unit</i>			
<i>Alcohol Monitoring Unit</i>			
		<i>Total Cost of Lease</i>	<i>Equals total Extended Cost of each product type listed above</i>

See Q15.

Q23. *If the FJD would consider an outright purchase of the proposed system, please provide a similar cost table so potential providers can insert all costs associated to the purchase option.*
FJD would consider this but will not be providing cost formatting structure. Vendors can provide those in their offers.

Q24. Please confirm the daily lease cost must include all cellular cost required in order for the electronic monitoring units to communicate monitoring events to the central monitoring system?

All costs to run the system should be included.

Q25. If an On-Premises Central Monitoring Station is proposed and accepted, please confirm all central computers, software, and associated Central Monitoring Station equipment must new and unused and the incumbent provider cannot use any portion of the current on-premises central computer station installed at Pretrial as part of the new Central Monitoring Station?

Correct.

Q26. If an On-Premises Central Monitoring Station is proposed and accepted, please confirm the locations were the primary Central Monitoring Station will be installed/located and the location for the off-premises backup server?

The location is undetermined at this point in time.

Q27. If an On-Premises Central Monitoring Station is proposed and accepted, please list how potential bidders are to list all cost such as annual software license, maintenance, support services, and cellular cost associated with the cellular electronic monitoring units communication cost beyond the typical first year of warranty? The following is provided as an example:

<i>Product Type - Leased</i>	<i>Monthly Cost</i>	<i>Extended Annual Cost</i>
<i>On-Premises Central Monitoring Station Software License</i>		
<i>24/7 Maintenance & support services for On-Premises Central Monitoring Station</i>		
<i>Cellular cost associated with the cellular electronic monitoring units communication</i>		
	<i>Total Cost</i>	<i>Equals total Extended Cost of each line item listed above</i>

The FJD will not be providing cost formatting structure.

Q28. If proposing an Off-Premises Central Monitoring Station please confirm the following elements are still required for the agencies monitoring center staff so they can process alerts?

- a) *Seven (7) complete PC's? YES.*
- b) *Seven (7) complete 23" flat screen monitors? YES.*
- c) *One (1) high-volume color printer and one (1) back up printer for which the vendor will be responsible for all ink for the duration of the contract? Question; In regards to the vendor being responsible for all ink toner for the provided printers for the duration of the contract,*

please provide approximately how often the agency currently replaces its ink toner? This information is helpful for budgeting purposes. 6-8 times a year.

- Q29.** *The RFP reads “The fields in the database shall be as follows:” and proceeds to itemize specific field names. When vendors are awarded contracts, field names are customized based on that vendor’s particular internal language. Will the FJD consider optional fields or field names that accommodate similar function?*
Yes, they will be considered.
- Q30.** *We respectfully request the message buffer requirement of 4,500 events be changed to no less than 60 days of non-volatile memory capacity. Meaning in the event of a communication outage, the RF unit will continue to monitor and store monitoring events for no less than 60 days so long as there is AC power and/or 48 hours of battery, if running on internal battery. Is this acceptable to the FJD?*
That is not preferred, but all offers will be considered.
- Q31.** *The RFP states; “The RF electronic monitoring system receiving unit, if electrical, must have at least a forty-eight (48) hour battery backup feature.” Please confirm the forty-eight (48) hour battery backup feature is for both RF Cellular and RF landline monitoring receiver Home Monitoring Units?*
YES.
- Q32.** *Please confirm how many Drive-By units are needed and how potential bidders are to list the cost?*
See Q15.
- Q33.** *Please confirm the FJD potential application for the RF Monitoring System Group Monitoring System?*
Please refer to the information provided within the RFP.
- Q34.** *The RFP states; “The RF group monitoring system must be capable of tracking up to 300 RFID tags.” The above requirement of tracking up to 300 RFID tags from one group monitoring unit has proven to be impractical, because the size of the facility required to house 300 offenders wearing 300 RFID tags would exceed the maximum range needed of the group monitoring unit in order to reasonably monitor 300 offenders from one group monitoring unit. Because of this fact, we respectfully request this requirement be changed to the following; The RF group monitoring system must be capable of tracking up to 20 RFID tags from a single group monitoring unit.” Would this be acceptable to the FJD?*
We will not change the RFP but that would be acceptable and considered.
- Q35.** *Please confirm how many RF Monitoring System Group Monitoring System are needed and how potential bidders are to list the cost?*
See Q15.
- Q36.** *Would the FJD consider extending the due date to January 22, 2016, as this would give the FJD time to answer questions, as well as, provide potential vendors time to review answers to questions once posted?*

YES.

Q37. The RFP states that “The deadline for vendors’ questions is 3:00 PM EST, Tuesday, January 5, 2016. Proposals must be received in a sealed envelope...no later than 3:00 PM Friday, January 15, 2016” (eight business days later).

In order to submit a proposal by the deadline provided in the RFP, it is best practice for offerors to ship documents two business days prior to the due date. We are concerned that the publish date of Addenda for containing the District’s answers to vendors’ written questions will not allow sufficient time to revise and finalize proposals before our ship date.

- a. In order to incorporate changes to proposals, will the District extend the submission deadline ten (10) business days from the publication date of Addenda with answers?
Deadline extended to 1/22/2016 .*
- b. Will the District hold a bidders’ conference prior to the submission deadline? If so, what is the date, time, and location?
No – See RFP for possible post-bid conference(s).*

Q38. The RFP does not specify an initial term of the contract, nor are there any renewal options listed. Will the District please clarify the term of the contract and any possible renewals?
The initial term of this contract will be two years, with two, one year renewal terms.

Q39. What is the anticipated date in which the District will issue the Notice to Proceed/Start Date?
A project kick-off meeting will be scheduled within 2 weeks of contract signing.

Q40. The RFP states that “All proposals must be submitted in five (5) copies. . .” and “Proposals must be written in ink or typewritten, shall be signed and placed in a sealed envelope or carton.” Please confirm that offerors must submit a total of five (5) proposals: one (1) original proposal and four (4) copies.
YES.

Q41. The RFP states that “[The contract] will require a minimum of 600 wireless and/or GPS units and as many as 1,500 wireless and/or GPS units.” This is a change in technology and more so a significant increase in active units that impacts pricing from vendors.

What is the expected active daily unit count in the first year of the contract for:

- a. GPS equipment*
- b. Radio Frequency (RF) equipment*
- c. Alcohol equipment*

See Q15.

Q42. What is the confirmed budget for the District to pay for this program?
FJD will not provide this information.

Q43. Due to the increased labor and alert management services as a result of implementing GPS tracking, will the District be increasing its staff assigned to electronic monitoring?

This should not be a concern of the vendor, unless they are providing staff in their proposal. If that is the case it would be considered.

Q44. *How many active District officers are typically on call at any given time?*

We have in-house monitoring staff 24/7/365.

Q45. *Of the anticipated or projected 1,500 units:*

a. *How many will be RF cellular units?*

b. *How many will be GPS units?*

See Q15.

Q46. *The RFP states that “The FJD is issuing this Request for Proposals to seek one or two vendors to provide electronic tracking services and equipment RF, GPS, and alcohol monitoring systems to monitor and and/or track offenders that have varied supervision requirements under the FJD’s authority.” Is the District’s preference to award the entire contract for RF, GPS, and alcohol monitoring equipment and services to a single vendor?*

Yes.

Q47. *The RFP states that “The FDJ estimates the need to supervise approximately fifty thousand (50,000) for the upcoming year”. Please confirm this is not a projected number of electronic monitoring cases, rather a repeat of RFP Sections A’s reference to the total probation, parole, and pretrial populations.*

Correct.

Q48. *The RFP states that “All equipment provided by the vendor is to be leased.”*

a. *Please define “lease” in this context. Does it pertain to leasing a fixed number of units over a fixed time for a lower amount?*

b. *Does the term “lease” denote a daily rental of equipment with no minimum or maximum quantities or term?*

Lease, purchase, and rent options will all be considered.

Q49. *The RFP states that “The Vendor must have a minimum of two (2) years’ experience providing electronic tracking services and equipment; must have tracked a minimum of 1,000 units on a daily basis during the past two years, and must currently be in the business of electronic tracking. The Vendor must provide the average number of units monitored daily during the two-year reporting period.” The District currently monitors and supervises hundreds of offenders in the electronic monitoring program and will require a significant increase to 600-1,500 units of equipment on a daily basis upon implementation of the chosen vendor’s proposed program. The District should have a strong preference to contract with vendors that have a minimum of two years’ experience supporting and working with a single agency that is similar in size to the FJD.*

a. *Please confirm and clarify that the District requires vendors to have (2) years of experience providing similar scope of services and types of equipment for individual*

specific customers that have a minimum of 1,000 active electronic monitoring units on a daily basis.

Not necessarily individual customers of that size – but that information would be used in consideration.

Q50. *The RFP states that “The Vendor(s) must deliver, install, and ensure the initial proper functioning of all components of the monitoring system.”*

a. *Please confirm that “install” applies only to the initial implementation phase of the contract.*

“Initial” is specified in the RFP.

b. *Will District staff be responsible for ongoing equipment installs, removals, and service calls with program participants throughout the term of the contract?*

Yes – for program participant equipment.

c. *Please identify and itemize “all components of the monitoring system.”*

The FJD believes the RFP covers this question.

d. *Please confirm that “deliver, install, and ensure the initial proper functioning” applies to the field units, the on-premises central monitoring station(s), and the off-premises central monitoring station(s).*

It includes ALL equipment and technology.

Q51. *The RFP states that “...Central Monitoring Station Requirements (On-Premises) [must include]: TCP/IP network capability and accessibility for a minimum of 1,000 users...One (1) complete, on-premises server...and one (1) complete off-premises back-up server...both meeting the specifications listed above to be installed at locations that will be specified by the FJD.”*

a. *Please define “user” in this context. Does “user” refer to individual District officers and staff or to offender program participants?*

The former.

b. *Where does the District intend to host the on-premises central monitoring system?*

Undetermined at this time.

c. *Please describe the “on-premises” environment as it relates to size, security, and departmental location.*

Undetermined at this time.

Q52. *The RFP states that “The vendor must, within 30 calendar days of the contract award, create and maintain a secure, password-protected database of the FJD’s home monitoring systems and contracted equipment, which must be accessible through the Internet...the database must be in a form acceptable to the FJD...” The specifications of what parameters the database should include are not typical of an EM platform, they are more typical of a case management software that tracks warrant information, and other more detailed, case-specific data rather than in a monitoring systems and equipment database.*

a. *Does the District currently use case management software?*

YES.

b. *Please confirm the District is seeking electronic monitoring software that is in line with an EM program, and not seeking Case Management software.*

Correct.

- Q53.** *The RFP states that “The RF electronic system equipment must be capable of storing, linking and displaying digital subject photographs...The vendor(s) must provide and maintain all hardware (e.g., camera and software) to capture and integrate the photographs.”*
- a.** *How many cameras is the contractor required to provide?*
Not specified.
 - b.** *What are the District’s expected or preferred functionalities of the digital camera the contractor is to provide?*
The FJD believes this is covered in the RFP language.
- Q54.** *The RFP states that “The system must be capable of transmitting subject photographs and any other fields in the database by e-mail, fax or printer.”*
- a.** *Please explain the District’s intent for the above requirement.*
The FJD’s intent will not be discussed.
 - b.** *Please describe a use case scenario for the above requirement.*
See above response.
- Q55.** *The RFP states that “All electronic monitoring software must be capable of providing, on demand through a secure user interface, access to subject criteria reports.”*
- a.** *Please provide a definition for “subject criteria reports.”*
This is listed in the RFP.
 - b.** *Please provide an example of the subject criteria reports data to be accessed.*
See above answer.
- Q56.** *The RFP states that “All electronic monitoring software must be capable of providing, on demand through a secure user interface, access to crime mapping reports relating to subjects in specified zip codes during specified time periods.”*
- a.** *Please provide a definition for “crime mapping reports.”*
Crime mapping provides common reports and the vendor should be familiar with it.
- Q57.** *The RFP states that “All electronic monitoring software must be capable of providing, on demand through a secure user interface, access to population reports.”*
- a.** *Please explain the difference between “population reports” and “demographic reports” (reference RFP page 7).*
Vendor should have this knowledge.
 - b.** *Please provide examples of the desired data in “population reports”.*
Vendor should have this knowledge.
- Q58.** *The RFP states that “The RF electronic monitoring system equipment provided by the Vendor(s) must be configured to permit expansion as may be necessary.”*
- a.** *Please provide a definition and a use case scenario for any “expansion” that RF electronic monitoring should permit.*
The RFP states we could grow to monitor as many as 1,500+ clients in the future and the vendor should be able to have the capability to expand with us.

Q59. *Based on some, but not all of the specifications listed, it appears the District may be interested in an ankle-worn transdermal continuous alcohol monitoring device.*

a. *Please confirm the District is requesting a transdermal alcohol monitoring device.*

RFP states that the vendor must be able to monitor these type of devices BUT the purchase/lease/rental of these will not be part of this RFP.

b. *Will the District also consider and accept other alcohol monitoring devices, such as mobile breath alcohol monitoring devices, which are the latest devices available on the market*

YES.

Q60. *The RFP states that “The alcohol monitoring system must have a rechargeable battery that operates on a standard 110v household circuit” and “The alcohol monitoring system must have a rechargeable battery capable of maintaining a charge for a minimum of 16 hours.” Currently, there are no known ankle-worn transdermal alcohol monitoring devices available on the market that require the participant to recharge the battery in the device. Ankle-worn transdermal alcohol monitoring devices that have been court validated to accurately detect and measure alcohol concentrations, use replaceable batteries lasting 90+ days or longer without the need to recharge.*

a. *To increase the number of valid responses from vendors, will the District please consider removing this requirement or add the option for a replaceable battery?*

We will consider responses that do not meet this specific need (See Q59).

Q61. *The RFP states that “The alcohol monitoring system must enable FJD personnel to communicate with the subject through the unit (e.g., by voice, tone, vibration, LED, LCD). The Vendor(s) must provide a description of the communication feature.” This capability is quite common among currently available GPS tracking monitoring devices. However, there are no known continuous transdermal alcohol monitoring devices available on the market that have this capability.*

a. *To increase the number of valid responses from vendors, will the District please consider removing this requirement for ankle-worn transdermal alcohol monitors.*

See Q60 and Q59.

Q62. *The RFP states that “The alcohol monitoring system must be capable of detecting and reporting (with date and time stamp) to the central monitoring station certain events on a user-defined or on-demand basis.” Ankle-worn transdermal devices automatically test for alcohol at predetermined fixed time intervals (typically at 1 minute, 15 minute, or 30 minute intervals, depending on the unique design characteristics of the device). Remote breath alcohol monitoring devices designed to test and detect alcohol by requiring the subject to periodically blow into the device (residential based and/or portable remote types) are designed to have the capability to have officers define and schedule tests and/or on-demand.*

a. *Please describe in detail what the District desires or requires by “certain events”.*

See Q61, 60, 59.

Q63. *How many Pretrial/Probation officers will require training?*

Training may include up to 100 total people.

How many House Arrest Monitoring Unit staff will require training?

a. Will various shifts need to be accommodated?

Not necessarily – negotiable.

Are there any additional staff that will require training, such as Administration staff or Drug Court/DUI staff? YES.

a. If so, please identify the group and number of staff within each group that will require training?

Administration: Up to 10.

Drug/DUI Court: Up to 10.

Will trainings take place at the 1401 Arch St. office location? If not, please identify by address the building in which trainings will take place.

Undetermined.

How many training sessions will be required?

Undetermined.

What is the desired maximum training class size?

20-30.

Q64. Will the installation from RF landline monitoring equipment to GPS monitoring equipment occur in an office setting or in the field (i.e., at the participant's homes)?

The transition process will take time and new equipment may be installed in or out of office (could be landline, wireless, or GPS).

Q65. Who will be the assigned project manager or contract administrator on the District's side during the implementation period?

Marc Flood, Esq., Deputy Court Administrator – Procurement, will act as contract administrator. The project manager will be designated at the kick-off meeting.

Q66. The RFP states that "The vendor may not subcontract any portion of the services provided under this contract without obtaining the prior written approval of the Contract Manager, which is approval the FJD may withhold or condition in its sole and absolute discretion."

a. Will the District allow for the major portions of this response, including on-premises and off-premises central monitoring station services, to be subcontracted?

This is not preferred, but we will consider all proposals.

b. Will the District allow for vendors to subcontract any of the electronic monitoring equipment provided?

See above answer.

c. Alternatively, is preference going to be given to anyone who might be an Original Equipment Manufacturer (OEM) and be subject to score accordingly?

OEM will not affect the decision making process for the FJD.

Q67. The RFP states that "Service Criticality and Priority levels shall be determined by the FJD Project Manager using the definitions contained in the following table."

- a. *The far left and far right sides of the table are cut off of the 8.5 x11-inch page in the RFP. Please provide the table in its entirety.*

The table is provided in its entirety. No language is cut off.

Q68. *The RFP states that “List references and similar projects requiring like experience and expertise in which specific personnel have been involved.”*

- a. *References are not listed among the “Criteria for Selection” (reference RFP Section C.F, page 19). How will references impact scoring of the proposals?*

Their feedback will be considered.

- b. *How many references does the District require?*

At least 1 and no more than 5.

Q69. *The RFP states that “This [fee] factor will be weighted heavily.”*

- a. *How will the District grade/evaluate fees?*

All submissions will be evaluated in detail to all pricing schemes over time. As stated in the RFP, fees are weighed heavily but are not the determining factor in any solicitation.

- i. *Will it be a cumulative total of all product’s daily rates added together?*

See above.

- ii. *Will each product price be compared against other vendors’ like product?*

Yes, among other things. See Criteria for Selection within the RFP.

- b. *Please confirm there is no template for pricing and vendors are to create their own pricing page.*

Correct.

- c. *For consistency in evaluation and scoring, how would the District like to see the pricing proposed, i.e. a single daily rate for each product type of monitoring equipment for the on-premises requirement (equipment rental/lease + on-premises central monitoring station) and for the off-premises requirement (equipment rental/lease + off-premises central monitoring station)?*

Vendor preference.

- d. *Please confirm that multiple products, provided they meet or exceed the specifications, can be offered. An example would be presenting two potential products for GPS services.*

Yes.

Q70. *The RFP states “If required by the RFP, no proposal will be considered unless accompanied by a bond in favor of and payable to the FJD in a sum and form (such as bank cashier's, treasurer's or depositor's certified check) determined to be appropriate by the FJD. The security of the three (3) most qualified Vendors will be retained until the execution of the contract.”*

- a. *Please confirm the offeror does not need to include a bond in the proposal submission.*

A bond is not required at this time; however, the FJD reserves the right to require a bond at a later date.

Q71. *The RFP states that “Historically, the FJD does not require any vendor to hire / employ unionized personnel; however, the FJD does require the selected vendor to compensate any personnel and/or subcontractors performing the requisite services of this solicitation at the current prevailing wage levels for similar type work / services; wages, as used herein, shall*

include all fringe benefits. During the course of a subsequent agreement to this solicitation, any increases in pay granted to organized labor by employers shall also be paid to non-organized personnel doing similar work.”

a. Given that employees that provide electronic monitoring services are not generally unionized, please confirm that this living wage requirement does not apply to this particular contract.

Q72. Related to offering alternative solutions or capabilities to certain specifications, provided that a vendor can meet or exceed the functionality required, may alternate solutions be offered and considered being subject to score accordingly?

YES.