

*First Judicial District of Pennsylvania's
Invitation to Bid(s)*

For

Video Conferencing Equipment

Dated February 28, 2012

VENDORS' QUESTIONS AND ANSWERS

<http://courts.phila.gov>

Q1. *Is this bid for one room – one LCD, one swing arm mount, one shelf and one camera plus installation services for the mentioned hardware items? The camera and LCD will attach to the existing PLCM system?*

Yes.

Q2. *Can you provide us the layout of the room (size and layout)?*

The overall room dimension of courtroom J is 16' x 14,' with the Judge's area situated in the front of the room. An LCD television is to be installed on the wall located to the Judge's right side, roughly six feet above the floor.

Q3. *How many microphones will be needed (judge, attorneys, family etc.)?*

Two microphones are sufficient for this system.

Q4. *Is this matching the features/functions of another courtroom? If so, what features need to match?*

The features and functions must be compatible with the existing FJD video conferencing system.

Q5. *Is a document camera needed in addition to the video camera?*

No.

Q6. *Will the judge have the control of the video / AV hardware?*

The Judge or the Court room staff will operate the video.

Q7. *Do you need speakers for additional sound or are speakers currently mounted in the ceilings and we will attach to an existing system?*

Sound reproduction needs to be provided with the system.

Q8. *What AV components currently exist in this room?*

Only Data, power, and ISDN lines exist in the room.

Q9. *Do you need multi-site video conferencing?*

Not for this installation.

Q10. *Section 2.1.1 mentions the need for the system to support H.320 using an ISDN Quad BRI. Will the system use the MGC Gateway for H.320 ISDN calling or does the system need to have its own ISDN module for H.320 ISDN calling?*

ISDN lines exist in the Court room, the system will need to have its own ISDN module. ISDN calling will not go through the MGC at this time.

Q11. *Section 2.1.3 speaks about the scalability of the system to support multiple monitors and audio inputs and outputs:*

Does the video conference system have to have physical interfaces that allow for two monitors to be connected?

Yes.

What are the microphone requirements for the system? Table top microphone or ceiling mounted microphone?

The FJD will defer to the selected vendor with regard to the appropriate microphones for the system.

Is there already an installed audio and video presentation system installed in the courtroom that the video conference system will need to interface with?

No.

If so, can line drawings of that existing system be supplied?

No, see question above.

Who is responsible for the enforcement of the wall for the monitor?

There is sufficient support in the wall for mounting of the monitor and camera.

Is there any existing equipment rack or furniture where the video conference system will be installed in?

No.

What is the distance between where the video conference system will be installed and where the monitor will be installed?

See Q2 above.

Q12. *Regarding the 40" LCD, I am assuming that you are seeking a consumer TV?*

Yes.

Q13. *What is the wall constructed with (cinder block, metal stud, drywall, concrete)?*

Construction of the wall is made up of plaster and cinderblock.

Q14. *Will taking exceptions to any of your section 9 terms and conditions governing the contract result in automatic disqualification from consideration? For example, we would be taking exception to 9.21 around most favored nation pricing, since costing from product manufacturers varies greatly by individual opportunity and its specific market conditions, thus preventing us from committing to providing the lowest pricing available to any customer.*

Please refer to Provision 4, Vendor's Qualifications, of the ITB. The Selection Committee will recommend for selection the proposal that most closely satisfies all requirements of the ITB and the needs of the FJD.

Q15. *Will all Video Conferencing hardware manufacturers be considered for this bid? Examples include Cisco and Polycom.*

Yes, as long as the vendor provides functionality through the existing infrastructure.

Q16. *Is integration with Polycom GMS management software mandatory or would other competitive management software platforms be considered? (Ex. Cisco TMS)*

The GMS is our single point of administration for all the video conferencing equipment in the FJD. If the vendor can provide a single point of administration; any platform will be considered.

Q17. *Regarding Section 2.3 Support and Maintenance – what are specific service levels being requested? Is the 1 year, 24/7 language intended to mean telephone support, next day parts replacement and all software upgrades?*

Yes.

Q18. *Is any onsite support requested? If so please define terms of service. (Ex. 4 hour, next day, etc.)*

Onsite support is requested for installation and training.

Q19. *Does the FJD require partner branded or manufacturer support on maintenance?*

No.

Q20. *Does FJD require installation or will endpoints be drop shipped?*

The FJD requires installation.

Q21. *What are the FJD's plans for endpoint, GMS and MGC end of life product announcements? What considerations are being for more state of the art video conferencing technologies?*

This is not a consideration for this ITB.

Q22. *This request is calling for the deployment of one VTC system?*

Yes.

Q23. *This system requires a five warranty estimate?*

Yes.

Q24. *How many training sessions are required, one per year?*

Initial training of staff is required.

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