

***First Judicial District of Pennsylvania's ("FJD")
Invitation to Bid ("ITB")
For
Solar Window Shades for the Stout Center's Various Judicial
Chambers and Operational Offices***

Dated January 2, 2018

VENDOR'S QUESTIONS AND ANSWERS ("Q&A")

<http://courts.phila.gov>

VENDOR'S QUESTIONS AND ANSWERS ("Q&A")

**PLEASE BE ADVISED THAT THE DEADLINE FOR THE ABOVE
REFERENCED ITB HAS BEEN EXTENDED TO**

TUESDAY, FEBRUARY 13, 2018, BY 3:00 P.M.

**EXCEPT THOSE MODIFICATIONS STATED HEREIN, ALL OTHER TERMS AND CONDITIONS OF
THE ITB SHALL REMAIN IN FULL FORCE AND EFFECT.**

**IN COORDINATION WITH ABOVE, QUALIFIED VENDORS SHOULD BE AWARE THAT THIS
PROJECT ENCOMPASSES ALL APPLICABLE JUDICIAL CHAMBERS ON THE 12TH, 13TH, AND 14TH
FLOORS OF THE STOUT CENTER AS WELL AS THE VARIOUS ADMINISTRATIVE AND
OPERATIONAL OFFICES AS LISTED ON THE ATTACHED LIST HEREINAFTER REFERRED TO AS
REVISED ATTACHMENT 1.**

**ADDITIONALLY, SUPPLEMENTAL TO THE REVISED ATTACHMENT 1, ALSO ATTACHED IS A
REVISED QUOTE FORM AS REFERENCED IN PROVISION 4 OF THE ITB.**

- Q1.** *Some rooms have the windows terminate directly at the ceiling level and there is no pocket to place a shade; on these type of windows, does the FJD prefer a fascia or should the selected vendor provide an open roll? Vendors are requested to provide pricing for both options for consideration; see the Summary page of Revised Attachment 1.*
- Q2.** *Consistent with the window style mentioned in Q1 above, does the FJD prefer an outside or inside mount?
Inside mount*
- Q3.** *Per the ITB's Quote Form, the bottom included an informational note listing measurements for "curtain openings", how do they pertain to the shade needs, if any?
Building Management confirmed that each window in chambers are designed in three separate parts; a large center window with two adjoining, narrow side windows. Accordingly, pricing options are requested for three respective shades versus one large shade to cover the windowed areas; see the Summary page of Revised Attachment 1.*

~END~

**FIRST JUDICIAL DISTRICT OF PENNSYLVANIA
PROCUREMENT UNIT**

Invitation to Bid / Quote (REVISED)

<p>INSTALLATION/DELIVERY POINT(s):</p> <p>Juanita Kidd Stout Center for Criminal Justice ("Stout Center") Various Judicial Chambers and Operational Offices 1301 Filbert Street Philadelphia, PA 19107</p>	<p align="center">Quotes must be received no later than 3:00 p.m., Tuesday, February 13, 2017</p> <p align="center">Procurement Unit Room 368 City Hall Philadelphia, PA 19107 Attn: Stout Center Chambers' Solar Window Shades ITB</p>
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ALL PRICING MUST BE **ITEMIZED** AND INCLUSIVE OF ALL RELATED MATERIALS, EQUIPMENT, PERIPHERALS, WARRANTY, AND INSTALLATION SERVICES;
PRICES MUST BE IN EFFECT FOR A MINIMUM OF NINETY (90) DAYS; AND
MUST BE NET, EXCLUSIVE OF ANY/ALL FEDERAL, STATE, AND LOCAL SALES AND EXCISE TAXES.

ITEM NO.	MEASUREMENTS	QTY.	U/M	PRICE
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Attached is an itemized, revised list of all applicable locations supported by building management's preliminary measurements for the constructed openings of all perimeter windows of the respective Judicial Chambers and Operational Offices throughout the Stout Center's various floors as identified. The Selected Vendor will be responsible for obtaining firm, final measurements for all window shades.

Pursuant to the terms and conditions of the IFB and all supplemental official documentation, this project entails the removal/disposal of any existing coverings and the purchase, with union installation (evening), of 3000 NET 3% SUNSHADOW SOLAR WINDOW SHADES, or comparable product:

SEE ATTACHED LIST with PRICING SUMMARY SHEET

Signature (Authorized Vendor Representative)	Date	Manufacturing timeline	Installation timeline
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Vendor Address	Contact Name/Phone No.
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Juanita Kidd Stout Center for Criminal Justice (Stout Center)		
Location	Division	Measurements
Judicial Chambers		
1201-02 Stout Center	Trial Division (large, double suite)	8'10"H x 20'10"W
1203 Stout Center	Trial Division	
1204 Stout Center	Trial Division	
1205 Stout Center	Trial Division	
1206 Stout Center	Trial Division	
1207 Stout Center	Trial Division	
1208 Stout Center	Trial Division	
1209 Stout Center	Trial Division	
1210 Stout Center	Trial Division	
1211 Stout Center	Trial Division	
1212 Stout Center	Trial Division	
1213 Stout Center	Trial Division	
1214 Stout Center	Trial Division	
1215 Stout Center	Trial Division	
1216 Stout Center	Trial Division	
1217 Stout Center	Trial Division	
1218 Stout Center	Trial Division	
1219 Stout Center	Trial Division	
1220 Stout Center	Trial Division	
1221 Stout Center	Trial Division	
1222 Stout Center	Trial Division	
1301 Stout Center	Municipal Court	
1302 Stout Center	Municipal Court	
1303 Stout Center	Municipal Court	
1304 Stout Center	Municipal Court	
1305 Stout Center	Municipal Court	
1306 Stout Center	Municipal Court	
1307 Stout Center	Municipal Court	
1308 Stout Center	Municipal Court	
1309 Stout Center	Municipal Court	
1310 Stout Center	Municipal Court	
1311 Stout Center	Municipal Court	
1312 Stout Center	Municipal Court	
1313 Stout Center	Municipal Court	
1314 Stout Center	Municipal Court	
1315 Stout Center	Municipal Court	
1316 Stout Center	Municipal Court	
1317 Stout Center	Municipal Court	
1318 Stout Center	Municipal Court	
1319 Stout Center	Municipal Court	
1320 Stout Center	Municipal Court	
1401 Stout Center	Trial Division	
1402 Stout Center	Trial Division	
1403 Stout Center	Trial Division	
1404 Stout Center	Trial Division	
1405 Stout Center	Trial Division	
1406 Stout Center	Trial Division	
1407 Stout Center	Trial Division	
1408 Stout Center	Trial Division	
1409 Stout Center	Trial Division	
1410 Stout Center	Trial Division	
1411 Stout Center	Trial Division	
1412 Stout Center	Trial Division	
1413 Stout Center	Trial Division	
1414 Stout Center	Trial Division	
1415 Stout Center	Trial Division	
1416 Stout Center	Trial Division	
1417 Stout Center	Trial Division	
1418 Stout Center	Trial Division	
1419 Stout Center	Trial Division	
1420 Stout Center	Trial Division	

Building Management confirmed that the windows in all chambers are designed in three separate parts; large center window with two narrow side windows.

Accordingly, pricing options are requested for three respective shades vs. one large shade to cover the windowed area(s):

Three separate units per window:

81"H x 18"W (160 each);

81"H x 70 1/2"W (78 each);

81"H x 46 1/2"W (2 each)

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or, alternately, for FJD consideration

one large unit per window

85 3/4"H x 118 1/2"W (78 each);

85 3/4"H x 94 1/2"W (2 each)

Juanita Kidd Stout Center for Criminal Justice (Stout Center)

<i>Location</i>	<i>Division</i>	<i>Measurements</i>
FJD's Trial and Municipal Court's Administrative and Operational Offices		
201 Stout Center	Trial Division, Jury Selection	
203 Stout Center	Trial Division, Criminal Administration Suite/Reception	
203A Stout Center	Trial Division, Deputy Court Administrator, Criminal	
203B Stout Center	Trial Division, Criminal Administration Office	33"H x 32"W (8);
204 Stout Center	Trial Division, Jury Commissioner's Suite	50"H x 36 3/4"W (4);
204C Stout Center	Trial Division, Jury Commissioner	44"H x 24"W (1);
204E Stout Center	Trial Division, Jury Commissioner's Secretary/reception Station	44"H x 36"W (1);
204E Stout Center	Trial Division, Jury Commissioner (window outside of 204E)	64 1/2"H x 18"W (26);
206C Stout Center	Municipal Court, Criminal Listings	64 1/2"H x 42 1/2"W (6);
206D Stout Center	Municipal Court, Criminal Listings	64 1/2"H x 24"W (2);
206E Stout Center	Municipal Court, Criminal Listings	64 1/2"H x 48 1/2"W (2);
206F Stout Center	Trial Division, Criminal Listings	64 1/2"H x 59 1/2"W (1);
206G Stout Center	Trial Division, Criminal Listings	64 1/2"H x 68"W (4);
206H Stout Center	Trial Division, Criminal Listings	64 1/2"H x 70 1/2"W (2)
208 Stout Center	Municipal Court, Criminal Administration Suite/Reception	
208B Stout Center	Municipal Court, Deputy Court Administrator and adjoining office	
209 Stout Center	Municipal Court, Criminal Administration Office	
310A Stout Center	Trial Division, Office of Judicial Records Office	
310B Stout Center	Trial Division, Office of Judicial Records Office	
310F Stout Center	Trial Division, Office of Judicial Records Office	43 1/2" H x 43 1/2"W (24);
310G Stout Center	Trial Division, Office of Judicial Records Office	44"H x 36"W (2);
310H Stout Center	Trial Division, Office of Judicial Records, Deputy Court Administrator	94 3/4"H x 94 1/2"W (20);
310J Stout Center	Trial Division, Office of Judicial Records Office	94 1/2"H x 94 1/2"W (1)
310K Stout Center	Trial Division, Office of Judicial Records, Conference Room	
310M Stout Center	Trial Division, Office of Judicial Records Office	
401C Stout Center	Trial Division, Courtroom Operations, Director	
401D Stout Center	Municipal Court, Courtroom Operations Director (401D and outside cubicle)	
402 Stout Center	Trial Division, Office of Judicial Records Suite	20 1/2"H x 19 1/2"W (1);
402C Stout Center	Trial Division, Office of Judicial Records Office	42"H x 35"W (2);
402E Stout Center	Trial Division, Office of Judicial Records Office	44"H x 37 5/8"W (6);
402F Stout Center	Trial Division, Office of Judicial Records Locker/Storage Room	92 1/4"H x 18"W (10);
407 Stout Center	Courtroom ("PD's") Waiting Area	92 1/4"H x 44"W (2);
408 Stout Center	"Courtroom"	92 1/4"H x 53 1/2"W (4);
408E Stout Center	Municipal Court, Private Criminal Complaints	92 1/4"H x 70 1/2"W (6)
408J Stout Center	Municipal Court, Private Criminal Complaints Office	

Summary of Measurements

Measurements	Units needed		Open Roll Pricing		w/Fascia Pricing	
	Chambers	Offices	Per Unit Price	SubTotal	Per Unit Price	SubTotal
8'10"H x 20'10"W (large, double suite in 1201-02)	1	0				
20 1/2"H x 19 1/2"W (1)	0	1				
33"H x 32"W (8)	0	8				
42"H x 35"W (2)	0	2				
43 1/2"H x 43 1/2"W (24)	0	24				
44"H x 24"W (1)	0	1				
44"H x 36"W (3)	0	3				
44"H x 37 5/8"W (6)	0	6				
50"H x 36 3/4"W (4)	0	4				
64 1/2"H x 18"W (26)	0	26				
64 1/2"H x 42 1/2"W (6)	0	6				
64 1/2"H x 24"W (2)	0	2				
64 1/2"H x 48 1/2"W (2)	0	2				
64 1/2"H x 59 1/2"W (1)	0	1				
64 1/2"H x 68"W (4)	0	4				
64 1/2"H x 70 1/2"W (2)	0	2				
81"H x 18"W (160) *	160	0				
81"H x 70 1/2"W (78) *	78	0				
81"H x 46 1/2"W (2) *	2	0				
92 1/4"H x 18"W (10)	0	10				
92 1/4"H x 44"W (2)	0	2				
92 1/4"H x 53 1/2"W (4)	0	4				
92 1/4"H x 70 1/2"W (6)	0	6				
94 1/2"H x 94 1/2"W (1)	0	1				
94 3/4"H x 94 1/2"W (20)	0	20				
	241	135				
	376					
TOTAL COST PROPOSAL						
* Alternative Pricing for One large shade per Chambers' window						
85 3/4"H x 118 1/2"W	78	0				
85 3/4"H x 94 1/2"W	2	0				