

**TRIAL DIVISION – CIVIL
MOTION/PETITION ASSIGNMENT
MATRIX EFFECTIVE August 1, 2018**

All Motions/Petitions filed with the Office of Judicial Records shall be assigned by the Civil Motions Program in accordance with the following matrix.

Note: The Motions/Petitions with Specific Protocols section should be referenced initially. If the Motion/Petition is not detailed there, the Motion/Petitions Assignments Based on Program section shall determine the judicial assignment.

Motions/Petitions with Specific Protocols	
Motions/Petitions requiring assignment to a specific Judge	Judicial Assignment
❖ Motion to Consolidate	
➤ All related cases are in Arbitration program	Motions Judge (Odd/Even)
➤ At least one related case is in either Arbitration Appeal or Major Non-Jury programs	Judge Shirdan-Harris
➤ At least one related case is in Major Jury program	Major Jury Team Leader (if more than one MJ, assign to TL of oldest case)
➤ At least one related case is in Commerce program	Commerce Team Leader
❖ Motion to Transfer (from one program to another)	
➤ Transfer from Arbitration to Major-Non Jury ➤ Transfer from Major Non-Jury to Arbitration	Judge Shirdan-Harris
➤ Transfer from Arbitration to Major Jury ➤ Transfer from Major Non-Jury to Major Jury ➤ Transfer from Major Jury to either Major Non-Jury or Arbitration	Major Jury Team Leader
❖ Notice of Program Management Dispute (Transfer to or from Commerce)	Supervising Judge Glazer
❖ Motion to Proceed In Forma Pauperis ❖ Petition to Appoint an Arbitrator ❖ Miscellaneous Arbitration Applications	Supervising Judge Fox
❖ Motion to Settle/Discontinue Wrongful Death Claim	Administrative Judge Carrafiello
❖ Motion to Settle/Discontinue Minor's/Incapacitated Action	Judges Herron & Overton (prior assignments in the case should be reviewed)
❖ Petition for Preliminary Injunction/TRO – in all cases not in the Commerce program ❖ Motion for Discovery in Aid of Execution/Post-Judgment Relief in all cases except the <u>Commerce Program</u>	Motions Judge (Odd/Even)
❖ Motion for Advancement on Trial List ❖ Motion for Assignment to an Individual Judge ❖ Motion to Establish a Mass Tort Case Type	Administrative Judge Allen

❖ Motion to Appoint an Out-of-County Judge	President Judge Woods-Skipper
❖ Petition for Authorization to Serve as Bail Bond Surety	Chair of Administrative Governing Board
<ul style="list-style-type: none"> ❖ Motion to Reconsider ❖ Motion for Post-Trial Relief ❖ Motion to Modify Order ❖ Motion for Clarification ❖ Motion for Contempt 	Judge who entered the subject order/worksheet
<ul style="list-style-type: none"> ❖ Motion to Enforce Settlement ❖ Petition to Open and/or Strike Judgment <p>(Note: Petitions to Open/Strike Confessions of Judgment are an exception. Refer to Judgments in the Programs section of this matrix for unique assignment protocols)</p>	Judge who approved settlement or entered judgment by order. If no judge approved settlement or judgment was entered by praecipe, assign according to program designation.
Motions/Petitions requiring a hearing event (MTHR) scheduled on Motions Judge's calendar at point of assignment	Judicial Assignment/Scheduling
<ul style="list-style-type: none"> ❖ Transfer Vehicle Title – 30 days out at 1:30 ❖ Withdraw Appearance (Arbitration only) – 30 days out at 1:30 ❖ Fair Market Value – 60 days out at 1:30 ❖ Writ Seizure – 30 days out at 1:30 ❖ Structured Settlement – 30 days out at 1:30 	Motions Judge (Odd/Even)

Motions/Petitions Assignments Based on Program

Program(s)	Judicial Assignment
Arbitration	
<ul style="list-style-type: none"> ❖ Venue and/or personal jurisdiction issues - including Motions to Dismiss Forum Non Conveniens and Motions to Transfer to Other Jurisdiction ❖ Preliminary Objections raising issues of venue or personal jurisdiction ❖ Motion to Stay Proceedings – if request for stay relates to the court proceedings and not stay of execution or other post-judgment relief 	Judge Shirdan-Harris
❖ All other motions/petitions	Motions Judge (Odd/Even)
Statutory Appeal	
<ul style="list-style-type: none"> ❖ Case Type – 5V – Motor Vehicle Appeals ❖ Case Type – 5B – Motor Veh Susp Breathalyzer Ref ❖ Case Type – 54 – Authorization/Issue Auto Tags 	Judge Lyris Young
❖ All other Statutory Appeal Case Types	Motions Judge (Team Leader)
Equity – City of Philadelphia & Lead Contamination	
❖ All motions/petitions	Judge Lyris Young

Arb. Appeal, Major Non-Jury and Rent, Lease & Ejectment	
<ul style="list-style-type: none"> ❖ Motion in Limine ❖ Motion for Extraordinary Relief ❖ Motion to Withdraw Appearance ❖ Venue and/or personal jurisdiction issues - including Motions to Dismiss Forum Non Conveniens and Motions to Transfer to Other Jurisdiction ❖ Motion to Stay Proceedings – if request for stay relates to the court proceedings and not stay of execution or other post-judgment relief 	Judge Shirdan-Harris
❖ All other motions/petitions	Motions Judge (Odd/Even)
Mortgage Foreclosure	
Prior to the conclusion of conciliation:	
<ul style="list-style-type: none"> ❖ Motion for Alternative Service ❖ Preliminary Objections (raising neither venue nor personal jurisdiction issues) ❖ Motions Amend 	Motions Judge (Odd/Even)
❖ Preliminary Objections (raising venue and/or personal jurisdiction issues)	Judge Shirdan-Harris
❖ All other motions/petitions	Judge Robinson
After the conclusion of conciliation:	
<ul style="list-style-type: none"> ❖ Motion in Limine ❖ Motion for Extraordinary Relief ❖ Motion to Withdraw Appearance ❖ Venue and/or personal jurisdiction issues - including Motions to Dismiss Forum Non Conveniens and Motions to Transfer to Other Jurisdiction ❖ Motion to Stay Proceedings – if request for stay relates to the court proceedings and not stay of execution or other post-judgment relief 	Judge Shirdan-Harris
❖ Motion to Remand to/Relist in Conciliation Program	Supervising Judge Fox
❖ All other motions/petitions	Motions Judge (Odd/Even)
Municipal Court Appeal	
<ul style="list-style-type: none"> ❖ Court Type – MA – Municipal Court Appeal Case Type – 5L – MC – Landlord/Tenant 	Judge Lyris Younge
<ul style="list-style-type: none"> ❖ Court Type – MA – Municipal Court Appeal Case Type – 5D – MC – Denial to Open Judgment ❖ Court Type – MA – Municipal Court Appeal Case Type – 9S – MC – Supplemental Order ❖ Court Type – AR – Arbitration Case Type – 5M – MC – Money Judgment ❖ Court Type – MA – Municipal Court Appeal Case Type – IM – MC – Impounded Vehicle Appeal ❖ Court Type – MA – Municipal Court Appeal Case Type – RL – MC – Red Light Violation Appeal 	Motions Judge (Odd/Even)

Petitions	
❖ Case Type – 86 – Auction Motor Vehicle	President Judge Woods-Skipper
❖ Case type – 8E – Election Matters	
❖ Case Type – P9 – Sequestration	Supervising Judge Glazer
❖ Case Type – 8N – Nunc Pro Tunc Petition (if relief relates to any action that involves Penn Dot or a Landlord-Tenant de novo appeal)	Judge Lyris Younge
❖ Case Type – 89 – Miscellaneous Petition	Motions Judge (Odd/Even)
❖ Case Type – 8L – Compel Medical Exam	
❖ Case Type – 8P – Appt Arb/Compel Arbitration	
❖ Case Type – 8R – Confirm Arbitrators Award	
❖ Case Type – 8N – Nunc Pro Tunc Petition (if relief relates to any action other than those that involve PennDoT or a Landlord-Tenant de novo appeal)	
❖ All other Case Types	
Mechanics Lien	
❖ All motions/petitions	Motions Judge (Odd/Even)
Major Jury (Jury-Expedited, Standard, Complex)	
❖ All motions/petitions filed in a Major Jury case are to be assigned to the judicial team leader as indicated below:	
➤ Major Jury 2018	Judge New
➤ Major Jury 2017	Judge Robins-New
➤ Major Jury 2016	Judge Cohen
➤ Major Jury 2015	Judge Younge
Commerce (Jury & Non-Jury-Expedited, Standard, Complex)	
❖ All motions/petitions including post judgment motions filed in a Commerce case are to be assigned to one of the three judicial team leaders associated with the individual case.	Supervising Judge Glazer
	Judge Djerassi
	Judge Wright Padilla
Mass Tort	
❖ All motions/petitions	Judge New
Eminent Domain	
❖ All motions/petitions	Motions Judge (Odd/Even)
Tax Cases (Real Estate Tax Lien Petition, Civil Tax Case – Petition)	
❖ All motions/petitions	Motions Judge (Odd/Even)
Conservatorship Act 135	
❖ All motions/petitions	Supervising Judge Fox

Judgments	
❖ Petition to Open/Strike Confession of Judgment	Commerce Team Leader (ask Commerce staff for specific judge)
❖ Petition/Motion for Stay filed prior to disposition of a Petition to Open/Strike Confession of Judgment	
❖ All other motions/petitions	Motions Judge (Odd/Even)
Class Action (Consumer)	
❖ All motions/petitions for cases filed May 2, 2016 & forward	Administrative Judge Allen
❖ All motions/petitions for cases filed prior to May 2, 2016	Judicial Team Leader assigned to the case