

**TRIAL DIVISION – CIVIL
MOTION/PETITION ASSIGNMENT MATRIX
EFFECTIVE November 13, 2018**

All Motions/Petitions filed with the Office of Judicial Records shall be assigned by the Civil Motions Program in accordance with the following matrix.

Note: The Motions/Petitions with Specific Protocols section should be referenced initially. If the Motion/Petition is not detailed there, the Motion/Petitions Assignments Based on Program section shall determine the judicial assignment.

| Motions/Petitions with Specific Protocols | |
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| Motions/Petitions requiring assignment to a specific Judge | Judicial Assignment |
| ❖ Motion to Consolidate | |
| ➤ All related cases are in Arbitration program | Motions Judge (Odd/Even) |
| ➤ At least one related case is in either Arbitration Appeal or Major Non-Jury programs | Judge Shirdan-Harris |
| ➤ At least one related case is in Major Jury program | Major Jury Team Leader (if more than one MJ, assign to TL of oldest case) |
| ➤ At least one related case is in Commerce program | Commerce Team Leader |
| ❖ Motion to Transfer (from one program to another) | |
| ➤ Transfer from Arbitration to Major-Non Jury ➤ Transfer from Major Non-Jury to Arbitration | Judge Shirdan-Harris |
| ➤ Transfer from Arbitration to Major Jury ➤ Transfer from Major Non-Jury to Major Jury ➤ Transfer from Major Jury to either Major Non-Jury or Arbitration | Major Jury Team Leader |
| ❖ Notice of Program Management Dispute (Transfer to or from Commerce) | Supervising Judge Glazer |
| ❖ Motion to Proceed In Forma Pauperis ❖ Petition to Appoint an Arbitrator ❖ Miscellaneous Arbitration Applications | Supervising Judge New |
| ❖ Motion to Settle/Discontinue Wrongful Death Claim | Administrative Judge Carrafiello |
| ❖ Motion to Settle/Discontinue Minor's/Incapacitated Action | Judges Herron & Overton (prior assignments in the case should be reviewed) |
| ❖ Petition for Preliminary Injunction/TRO – in all cases not in the Commerce program ❖ Motion for Discovery in Aid of Execution/Post-Judgment Relief in all cases except the <u>Commerce Program</u> | Motions Judge (Odd/Even) |
| ❖ Motion for Advancement on Trial List ❖ Motion for Assignment to an Individual Judge ❖ Motion to Establish a Mass Tort Case Type | Administrative Judge Allen |
| ❖ Motion to Appoint an Out-of-County Judge | President Judge Fox |

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| ❖ Petition for Authorization to Serve as Bail Bond Surety | Chair of Administrative Governing Board |
| <ul style="list-style-type: none"> ❖ Motion to Reconsider ❖ Motion for Post-Trial Relief ❖ Motion to Modify Order ❖ Motion for Clarification ❖ Motion for Contempt | Judge who entered the subject order/worksheet |
| <ul style="list-style-type: none"> ❖ Motion to Enforce Settlement ❖ Petition to Open and/or Strike Judgment <p>(Note: Petitions to Open/Strike Confessions of Judgment are an exception. Refer to Judgments in the Programs section of this matrix for unique assignment protocols)</p> | Judge who approved settlement or entered judgment by order. If no judge approved settlement or judgment was entered by praecipe, assign according to program designation. |
| Motions/Petitions requiring a hearing event (MTHR) scheduled on Motions Judge's calendar at point of assignment | Judicial Assignment/Scheduling |
| <ul style="list-style-type: none"> ❖ Transfer Vehicle Title – 30 days out at 1:30 ❖ Withdraw Appearance (Arbitration only) – 30 days out at 1:30 ❖ Fair Market Value – 60 days out at 1:30 ❖ Writ Seizure – 30 days out at 1:30 ❖ Structured Settlement – 30 days out at 1:30 | Motions Judge (Odd/Even) |

| Motions/Petitions Assignments Based on Program | |
|---|------------------------------------|
| Program(s) | Judicial Assignment |
| Arbitration | |
| <ul style="list-style-type: none"> ❖ Venue and/or personal jurisdiction issues - including Motions to Dismiss Forum Non Conveniens and Motions to Transfer to Other Jurisdiction ❖ Preliminary Objections raising issues of venue or personal jurisdiction ❖ Motion to Stay Proceedings – if request for stay relates to the court proceedings and not stay of execution or other post-judgment relief | Judge Shirdan-Harris |
| ❖ All other motions/petitions | Motions Judge (Odd/Even) |
| Statutory Appeal | |
| <ul style="list-style-type: none"> ❖ Case Type – 5V – Motor Vehicle Appeals ❖ Case Type – 5B – Motor Veh Susp Breathalyzer Ref ❖ Case Type – 54 – Authorization/Issue Auto Tags | Judge L. Younge |
| ❖ All other Statutory Appeal Case Types | Motions Judge (Team Leader) |
| Equity – City of Philadelphia & Lead Contamination | |
| ❖ All motions/petitions | Judge L. Younge |

| Arb. Appeal, Major Non-Jury and Rent, Lease & Ejectment | |
|---|---------------------------------|
| <ul style="list-style-type: none"> ❖ Motion in Limine ❖ Motion for Extraordinary Relief ❖ Motion to Withdraw Appearance ❖ Venue and/or personal jurisdiction issues - including Motions to Dismiss Forum Non Conveniens and Motions to Transfer to Other Jurisdiction ❖ Motion to Stay Proceedings – if request for stay relates to the court proceedings and not stay of execution or other post-judgment relief | Judge Shirdan-Harris |
| ❖ All other motions/petitions | Motions Judge (Odd/Even) |
| Mortgage Foreclosure | |
| Prior to the conclusion of conciliation: | |
| <ul style="list-style-type: none"> ❖ Motion for Alternative Service ❖ Preliminary Objections (raising neither venue nor personal jurisdiction issues) ❖ Motions Amend | Motions Judge (Odd/Even) |
| ❖ Preliminary Objections (raising venue and/or personal jurisdiction issues) | Judge Shirdan-Harris |
| ❖ All other motions/petitions | Judge Robinson |
| After the conclusion of conciliation: | |
| <ul style="list-style-type: none"> ❖ Motion in Limine ❖ Motion for Extraordinary Relief ❖ Motion to Withdraw Appearance ❖ Venue and/or personal jurisdiction issues - including Motions to Dismiss Forum Non Conveniens and Motions to Transfer to Other Jurisdiction ❖ Motion to Stay Proceedings – if request for stay relates to the court proceedings and not stay of execution or other post-judgment relief | Judge Shirdan-Harris |
| ❖ Motion to Remand to/Relist in Conciliation Program | Supervising Judge New |
| ❖ All other motions/petitions | Motions Judge (Odd/Even) |
| Municipal Court Appeal | |
| <ul style="list-style-type: none"> ❖ Court Type – MA – Municipal Court Appeal Case Type – 5L – MC – Landlord/Tenant | Judge L. Younge |
| <ul style="list-style-type: none"> ❖ Court Type – MA – Municipal Court Appeal Case Type – 5D – MC – Denial to Open Judgment ❖ Court Type – MA – Municipal Court Appeal Case Type – 9S – MC – Supplemental Order ❖ Court Type – AR – Arbitration Case Type – 5M – MC – Money Judgment ❖ Court Type – MA – Municipal Court Appeal Case Type – IM – MC – Impounded Vehicle Appeal ❖ Court Type – MA – Municipal Court Appeal Case Type – RL – MC – Red Light Violation Appeal | Motions Judge (Odd/Even) |

| Petitions | |
|--|---------------------------------|
| ❖ Case Type – 86 – Auction Motor Vehicle | President Judge Fox |
| ❖ Case type – 8E – Election Matters | |
| ❖ Case Type – P9 – Sequestration | Supervising Judge Glazer |
| ❖ Case Type – 8N – Nunc Pro Tunc Petition (if relief relates to any action that involves Penn Dot or a Landlord-Tenant de novo appeal) | Judge L. Younge |
| ❖ Case Type – 89 – Miscellaneous Petition ❖ Case Type – 8L – Compel Medical Exam ❖ Case Type – 8P – Appt Arb/Compel Arbitration ❖ Case Type – 8R – Confirm Arbitrators Award ❖ Case Type – 8N – Nunc Pro Tunc Petition (if relief relates to any action other than those that involve PennDoT or a Landlord-Tenant de novo appeal) ❖ All other Case Types | Motions Judge (Odd/Even) |
| Mechanics Lien | |
| ❖ All motions/petitions | Motions Judge (Odd/Even) |
| Major Jury (Jury-Expedited, Standard, Complex) | |
| ❖ All motions/petitions filed in a Major Jury case are to be assigned to the judicial team leader as indicated below: | |
| ➤ Major Jury 2018 | Judge J. Younge |
| ➤ Major Jury 2017 | Judge Robins-New |
| ➤ Major Jury 2016 | Judge Cohen |
| Commerce (Jury & Non-Jury-Expedited, Standard, Complex) | |
| ❖ All motions/petitions including post judgment motions filed in a Commerce case are to be assigned to one of the three judicial team leaders associated with the individual case. | Supervising Judge Glazer |
| | Judge Djerassi |
| | Judge Wright Padilla |
| Mass Tort | |
| ❖ All motions/petitions | Judge New |
| Eminent Domain | |
| ❖ All motions/petitions | Motions Judge (Odd/Even) |
| Tax Cases (Real Estate Tax Lien Petition, Civil Tax Case – Petition) | |
| ❖ All motions/petitions | Motions Judge (Odd/Even) |
| Conservatorship Act 135 | |
| ❖ All motions/petitions | Supervising Judge New |

| Judgments | |
|---|---|
| ❖ Petition to Open/Strike Confession of Judgment | Commerce Team Leader (ask Commerce staff for specific judge) |
| ❖ Petition/Motion for Stay filed prior to disposition of a Petition to Open/Strike Confession of Judgment | |
| ❖ All other motions/petitions | Motions Judge (Odd/Even) |
| Class Action | |
| ❖ All motions/petitions including post judgment motions filed in a Class Action case are to be assigned to one of the three judicial team leaders associated with the individual case. | Supervising Judge Glazer |
| | Judge Djerassi |
| | Judge Wright Padilla |