

**FIRST JUDICIAL DISTRICT OF PENNSYLVANIA
APPLICATION FOR COURT APPOINTMENT
CERTIFICATION
(NON-HOMICIDE)**

***PLEASE READ AND FOLLOW ALL DIRECTIONS
INCOMPLETE, ILLEGIBLE OR IMPROPERLY PREPARED
APPLICATIONS WILL BE SUMMARILY REJECTED***

Pursuant to FJD AGB Directive No. 2 of 1997:
**“[A]ppointed counsel must maintain a principal office in
Philadelphia County to be eligible to receive
court appointments.”**

Please read the Rule applicable to each category
before answering the questions.
A copy of Rule 406 is attached hereto for your convenience.

Where a brief or writing sample is required,
submit only one copy. Briefs will not be returned.

Where a training or education program is listed, please provide the exact title,
sponsor, date, location, and subject matter of the program.
You must attach a copy of the certificate of attendance for the program.

Applications must be filed with the Court Appointments Clerks
Criminal Listings, 206 Criminal Justice Center

You may remove application pages which do not relate to the categories
in which you seek certification. However, **no application**
will be considered without pages 1, 2 and 9.

PLEASE TYPE OR WRITE LEGIBLY

FIRST JUDICIAL DISTRICT OF PENNSYLVANIA
APPLICATION FOR COURT APPOINTMENT CERTIFICATION

(NON-HOMICIDE)

PLEASE TYPE OR WRITE LEGIBLY

NAME _____

PA ATTORNEY ID _____

PRINCIPAL PHILADELPHIA OFFICE

HOME ADDRESS

(optional) _____

OFFICE PHONE _____

HOME PHONE _____

SOCIAL SECURITY NO. _____

Date of Admission to:

PA Bar _____

Other Courts _____

Please list foreign languages in which you are fluent (if any).

In which category(ies) of cases do you wish to accept appointment?

1. Felony _____

2. Misdemeanor _____

3. Non-homicide appellate _____

4. Non-homicide PCRA _____

5. Major felony juvenile _____

6. Non-major felony juvenile _____

Please answer the following questions:

1. Are you familiar with the following (Your affirmative answer to this question is a verification that you have read the applicable rules):

Pennsylvania Rules of Criminal Procedure	_____
Pennsylvania Rules of Appellate Procedure	_____
Philadelphia Court Rules -- Common Pleas (Criminal Division)	_____
Philadelphia Court Rules -- Municipal Court (Criminal Division)	_____

Please indicate the basis of that familiarity.

2. Are you readily available to accept appointments in the category(ies) in which you are seeking certification?

3. (a) Have you ever been suspended, disbarred, or placed on inactive status in any jurisdiction?
- (b) Are you an inactive Pennsylvania Practitioner, or not in compliance with the Pennsylvania Supreme Court's Continuing Legal Education requirements?
- (c) Do you have any disciplinary complaints pending against you in any jurisdiction?

If you answered "Yes" to any of the above, please provide a detailed explanation.

I. FELONY (Rule 406-6)

Note: Attorneys who qualify for felony appointments are automatically qualified for and are obligated to take post-trial felony appointments.

1. If you are seeking appointment in felony cases, are you an active practitioner with at least two (2) years **criminal litigation** experience?

2. If you are seeking appointment to felony cases, please list five (5) **criminal trials tried to verdict** in which you were counsel (**No motions or juvenile hearings**).

	Defendant Name	Case Number	Lead Charge	Trial Judge	Trial Date	Result
1						
2						
3						
4						
5						

For any of the foregoing cases which were not tried in Philadelphia County, provide a brief discussion of the nature of the case and the issues presented. Attach an additional page if necessary.

3(a) List at least two (2) adult felony cases **tried to verdict** within the past two years, where you were **sole or lead counsel**.

	Defendant Name	Case Number	Lead Charge	Trial Judge	Trial Date	Result
1						
2						

For any of the foregoing cases which were not tried in Philadelphia County, provide a brief discussion of the nature of the case and the issues presented.

4(b) As an alternative to 4(a), indicate when and where you attended a Continuing Legal Education program in the field of **felony criminal law** within the past year. (Attach proof of attendance)

II. MISDEMEANOR (Rule 406-7)

5. If you are seeking appointments in misdemeanor trial cases, please list when and where you attended or viewed a videotape program on **Municipal Court criminal practice** in the past year. In the alternative, please indicate the basis of your experience in Municipal Court cases. (Attach additional sheets if necessary).

Course (Attach proof of attendance):

Experience:

6. Are you familiar with Pennsylvania Rules of Criminal Procedure 1000-1013? (Your affirmative answer to this question is a verification that you have read the applicable rules). Please indicate the basis of that familiarity.

III. NON-HOMICIDE APPELLATE (Rule 406-8)

Note: If you have applied and qualified for felony cases, you are automatically certified in this category (see Rule 406-6).

Alternatively, if you have not so qualified, please answer the following questions.

7. Submit with this application at least one (1) **recent** criminal case brief or writing sample **written primarily by yourself** which best demonstrates your excellence in written legal advocacy. (List caption)

8. Please list three (3) criminal cases in which you filed briefs with the Pennsylvania Superior or Supreme Courts.

	Defendant	Docket Number	Court	Lead Charge	Decision Citation	Issues
1						
2						
3						

For any of the foregoing cases which were not heard in state or federal courts in Pennsylvania, provide a brief discussion of the nature of the case and the issues presented.

Alternatively, indicate when and where you attended a Continuing Education Program in Pennsylvania appellate practice within the past year. Alternatively, please indicate what is the basis of your appellate experience and knowledge of Pennsylvania appellate practice qualifying you to represent appellants in criminal cases. (Attach additional sheets if necessary).

Alternative 1:
(Course -- attach proof of attendance)

Alternative 2:
(Experience)

IV. POST-CONVICTION COUNSEL IN NON-HOMICIDE CASES (Rule 406-9)

Note: If you have applied and qualified for felony cases, you are automatically certified in this category (see Rule 406-6).

Alternatively, if you have not so qualified, please answer the following questions.

9(a) If you are seeking appointment as PCRA counsel or counsel in other post-conviction evidentiary hearings, please list two (2) cases in which you were counsel where a **PCRA hearing has been held**.

	Defendant	Case Number	Hearing Judge	Hearing Date	Result
1					
2					

For any of the foregoing cases which were not heard in Philadelphia County, provide a brief discussion of the nature of the case and the issues presented.

9(b) As an alternative to 9(a), indicate when and where you attended a Continuing Legal Education program on **Pennsylvania post-conviction practice** within the past year. (Attach proof of attendance)

10. Additionally, list three (3) cases in which you participated in the preparation and litigation of three (3) **adversary criminal hearings where serious and complex factual and legal issues were contested**. (They may include the two PCRA hearings listed in 9(a) above).

	Defendant	Case Number	Lead Charge	Hearing Judge	Hearing Date	Result
1						
2						
3						

For any of the foregoing cases which were not heard in Philadelphia County, provide a brief discussion of the nature of the case and the issues presented.

V. MAJOR FELONY JUVENILE (Rule 406-10)

11. If you are seeking appointments in major felony juvenile cases, please answer questions 1 to 4, above, and then list five (5) **delinquency adjudicatory hearings** which you **tried to completion** in juvenile court (no dependency matters).

	Defendant	Case #	J.Number	Charge	A.H. Judge	A.H. Date	Result
1							
2							
3							
4							
5							

For any of the foregoing cases which were not tried in Philadelphia County, provide a brief discussion of the nature of the case and the issues presented.

12(a) Additionally, list two (2) major felony juvenile adjudicatory hearings you have **tried to completion** within the past two years.

	Defendant	Case #	J.Number	Charge	A.H. Judge	A.H. Date	Result
1							
2							

For any of the foregoing cases which were not tried in Philadelphia County, provide a brief discussion of the nature of the case and the issues presented.

12(b) Alternatively, indicate when and where you have attended one Continuing Legal Education program in the field of **juvenile delinquency** law within the past year. (Attach proof of attendance)

13. If you are seeking appointment in any juvenile case, indicate if you are familiar with the Pennsylvania Juvenile Act and the Philadelphia Court of Common Pleas Juvenile Court Rules. (Your affirmative answer to this question is a verification that you have read the applicable rules). Please indicate the basis of that familiarity.

VI. NON-MAJOR FELONY JUVENILE (Rule 406-11)

Note: To qualify in this category, complete questions 5 - 6 above.

14(a) Indicate when and where you have attended one CLE program in the field of **juvenile delinquency law** within the past year. (Attach proof of attendance)

14(b) Alternatively, list two (2) Juvenile **delinquency adjudicatory cases** which you have **tried to completion** within the past two years, listing judge, date of trial, and result.

	Defendant	Petition #	J.Number	Charge	A.H. Judge	A.H. Date	Result
1							
2							

For any of the foregoing cases which were not tried in Philadelphia County, provide a brief discussion of the nature of the case and the issues presented.

15. If you are seeking appointments in any juvenile case, indicate if you are familiar with the Pennsylvania Juvenile Act and the Philadelphia Court of Common Pleas Juvenile Court Rules. (Your affirmative answer to this question is a verification that you have read the applicable rules). Please indicate the basis of that familiarity.

I hereby certify that the facts set forth in the foregoing are true and correct to the best of the undersigned's knowledge, information and belief and are verified subject to the penalties for unsworn falsification to authorities under Pennsylvania Crimes Code §4904 (18 Pa. C.S. §4904).

Signature

Print Name

Date: _____

If you would like to be contacted by the Criminal Justice Section of the Philadelphia Bar Association regarding resources available to criminal defense lawyers, please indicate below:

___ Yes, by email at _____

___ Yes, by phone at _____

___ Yes, by regular mail at my office address _____

___ No _____